



MINUTES

REGULAR OVERSIGHT COMMITTEE

Date: January 13, 2016, 3:05 pm. Northcentral Technical College Board Room

Board Members Present: Gerard Klein, Chet Strebe, Jon Euting, Pat Puyleart, Theresa Miles

Other: Jill Inda, John Anderson

1) **CALL THE MEETING TO ORDER:**

The meeting was called to order by Chairman Strebe at 3:05 p.m.

2) **PUBLIC INPUT:**

There was no public comment.

3) **APPROVE MINUTES OF THE LAST MEETING**

Miles/Puyleart moved/seconded to approve the minutes of the November 11, 2015 meeting.
Carried.

4) **APPROVE FY '16 BUDGET**

Puyleart/Klein moved/seconded to approve the current budget for FY '16 Klein/Miles amended/seconded: Approve the current budget for FY '16 with the inclusion of \$30,000 oversight committee membership fee. Carried. NTC will invoice.

5) **APPLY TO BE AN E-RATE PROVIDER**

Puyleart/Miles moved/seconded to have WCAN pursue investigating the requirements to be an E-rate provider. Question posed by DC Everest. Bring them in for more discussion. Carried. Jon and Chet will do investigation

5) **WSD has appointed a new Director, Jon Euting.** Jon will come on as a board member.

6) **Discussion of signed membership agreements.** Jill will contact the Library and WVLS and request copies for our record.

7) **Insurance update.** Gerry has contacted a broker. Will request quote to be presented in the 2nd Quarter

8) **Potential member status –**

DC Everest. Chet has shared the cost with Pauline Schield. Tech team has given DC Everest a plan. Build out cost to the WCAN will be at the members expense will be their cost.

Connexus – More discussion to follow

Ministry – There is a work around for DC Everest if needed. Tech team has been unable to secure an equipment location at Ministry

9) **Relocation fee:** Will have more discussion. At policy level, to set membership fee 3 months prior to assessment. Increase will only be assessed on a fiscal year basis and not added to the current year. Add to future agenda. Gerry shared there may be a substantial move on Bridge Street in the

future. The WCAN has planned for this move. Response to DC Everest: The board has had some discussion on this, but will be having more to make a determination on these fees

Next meeting: Wednesday, February 17, 2016, 3 pm. - Destination NTC – Room to be determined

Adjourned – The meeting was declared adjourned at 3:50 pm.
Klein/Miles moved/seconded. Carried.

Next meeting agenda:

2017 budget

Signed contracts – missing Library and WVLS follow-up

Repair work/retainer

Future Agenda:

Insurance – Gerry is working with new broker

Review Membership Agreement - Relocation assessment