



MINUTES

REGULAR OVERSIGHT COMMITTEE

Date: November 11, 2015 3:00 p.m. City County IT Commission Conference Room

Board Members Present: Gerard Klein, Chet Strebe, Nathan Harder, Pat Puyleart, Theresa Miles

Other: Kris Denk, Tom Hahn, Wally Gelhar, John Anderson

1) **CALL THE MEETING TO ORDER:**

The meeting was called to order by Chairman Klein at 3:03 p.m.

2) **PUBLIC INPUT:**

There was no public comment.

3) **APPROVE MINUTES OF THE LAST MEETING**

Puyleart/Miles moved/seconded to approve the minutes of the July 13, 2014 meeting. Carried.

4) **Bryan has resigned from WSD** – discussion and possible action to elect/appoint a new chairperson. Wausau School District will need to appoint Tom Hahn.

Puyleart/Miles moved/seconded the nomination of Chet Strebe to fill in for Bryon until October 2016. Motion carried.

5) **Discussion and possible action concerning posting of WCAN minutes / website** – everyone will post agendas and minutes to each entity website and use Google Drive to store other contracts/documents. Chet will confirm that all members have access to Google Drive.

6) **Estimate for moving fiber on Stewart Avenue for Spring 2016 state reconstruction** – Quote is roughly \$17,000. WCAN will need to develop a 2016 budget with this amount.

7) **Annual meeting required with UW Extension** – Our grant agreement states we need to meet with UW Extension every year. This needs to be scheduled. Gerry will contact Maria Alvarez and try to set up a meeting.

8) **Connexus request to join WCAN** - Tim will contact Bryon and ask if we need to take action. Gerry will check his emails.

9) **FYI:** CCI contacted WCAN requesting to lease/or swap fiber strands.

10) **Update on MCOW connection** – They are live and using connection. Only outstanding item is to get emergency contacts list from them. The agreement is signed and paid. Nathan and Wally are working on a procedure for contacting the appropriate people regarding after hours issues.

11) **Ministry Healthcare** - status on connection at that location – No contact has been made with Ministry, Nathan has given up.

12) **DC Everest connection update** – Chet heard they wanted to be live by July 2016. Nathan will contact them.

- 13) SmartNet Renewal** – Renewal was due in September 2015. 3yr pricing gave us 42% off. WCAN signed a finance agreement with Cisco for a 3 yr plan. WCAN portion is \$69,276.86. (3 payments – 1st payment is made).
- 14) Inventory Report of WCAN Equipment** - Nathan/Mike/Wally physically inventoried everything except Neumann High School and UW Healthcare. Suggestion was made to add a confirmation date column to the documentation spreadsheet. Nathan will add column.
- 15) Kent street recap:** Should be done by end of November.

Next meeting: Wednesday, January 13th 3 pm. - Destination TBA

Adjourned – The meeting was declared adjourned at 4:01 pm.
Miles/Puyleart moved/seconded. Carried.

Next meeting agenda:

- 2016 budget – 18 month budget
- Signed contracts – missing Library and WVLS
- Insurance – Gerry is working with new broker
- Connexus – status
- Ministry – status
- DC Everest – status